

ROUND MOUNTAIN WATER & SANITATION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
August 1, 2019 – 2:00 p.m.

Board Members Present: Charles Bogle, Randy Wilhelm, Steve Laswell and Greg Smith, Leslie Parkes

Board Members Absent: None

Staff Present: George Medaris, District Manager; Dave Schneider, Operations Manager; Peggy Quint, Office Manager

Visitors Present: C.J. Goebel, Tracy Ballard

Call to Order: The meeting was called to order at 2:00 p.m. by Charles Bogle.

Public Input – None

Additions to the Agenda for the next meeting:

- 1. Audit Presentation:** August 15, 2019 will be our Auditor's presentation Steve Laswell will be out of town for that meeting.
- 2. September Board Meeting Rescheduling:** The September Board Meeting will be held on Thursday, September 5th at 2:00 p.m. Due to the SDA Conference, the Board of Directors will all be out of town attending the conference. A 30-day notice for our rate structure will **not** be needed because the Board is looking over the Policy and not decision was made.

Old Business

- 1. Construction Reimbursement Policy Replacement:** Assists Developers who extend water and sewer lines in front of other properties so that those individuals don't unduly benefit from the work and expense of a developer. After much discussion, the board decided to look over the draft policy some more, and discussion will continue at the next meeting.
- 2. Staffing Changes:** Board needs to start scheduling meetings with staff to discuss job duties. The Board needs to decide what role they would like George Medaris to play in the future after his resignation at the end of September. Including how much time the district would like George to plan to be available to assist staff and Board. We will need to see what we can afford budget-wise. The Board will need to spend time with Dave and Peggy, possibly on a rotating schedule, (1 or 2 at a time) to oversee and/or mediate. Job descriptions need to be written by Office Manager and Operation Managers for the board and have the District Manager's review the descriptions. Time will tell what will happen when all the new advancements take place. Initial people could be appointed before George leaves.
- 3. SGM's Work Proposal for Smith Well Replacement:** Phase one, that will cost roughly \$26K. They will look at the Hydrology etc. George thinks this should get going before winter arrives and so that we can get going on this next year. As mid-year budget work continues, revenues are being addressed, and monies could be found to fund this. Dave

suggested we investigate pre-engineering grants. If we were willing to wait, we could probably use grant money. Dave said that grant money might be on a reimburse basis. Dave and George will check into DOLA for grant money. Well is down to 80 gallons/minutes. We need to move forward. Board authorized George to move forward. Randy made the motion; Greg seconded the motion. All were in favor of this motion.

- 4. Travel to Citronelle, Alabama to view proposed filter system:** Dave and George are traveling to Alabama on August 12th and 13th to tour a plant that has a system that would work well in our District. It is being used in a community of about 4,000 people. Brandon, from SGM, is also attending this tour. Bluepro tertiary filtration system that we are considering meet the district's nutrient limits has a two-step system that is used for municipal use. There are only a few in the nation. It has been in place for awhile and they can talk to the operators. The ones in Colorado are single stage. This is a dual stage that can provide tertiary treatment after secondary treatment in a sequencing batch reactor. Cost is \$500,000.00 roughly. We are in contact with the representative from the factory and he may or may not be joining Dave and George. They will report at the next board meeting.

New Business

- 1. Changes to the WWTP Site Application – Treatment Train** District needs to present an updated site application to the state that says what kind of treatment plant we are putting in. The Board needs to approve the site application changes which are the use of the dual stage filter system, moving from ground water discharge to surface water discharge. Board needs to be on record that they accept these changes. A motion was made by Steve Laswell and seconded by Leslie to approve the site application changes. Motion carried. Arsenic will not be addressed until CDPHE makes final determination of what the limits will be. The filter system can remove some of the arsenic, but not all.

Administrative Reports

- 1. SDA Conference – September 17 to 20, 2019** Registrations are all made, the motel rooms are all made, shirts and jackets will be ready next week. I am waiting to hear from companies to interview. Tuesday night we will be going to Zumas.
- 2. Operations Manager's Report**
 - a. Bob Miller is pursuing the Benoni Jarvis Reservoir via Bill Tyner.
 - b. Centurylink is installing fiber optics – we are in negotiations regarding a repair that had to be done because they drilled into one of our water mains. Locations had been requested and they were done, but the rain may have washed out the markings. Dave received a map regarding their direction and will stay about a day ahead of them as they move along.
 - c. Monday they will start C.J.'s project. All parts are in and Roger Squire is aware of the project. There are 5 or 6 more taps that need to be installed.
 - d. Grinder pump went out at the lift station and Dave got it running. Lightening may have been a factor.
 - e. Sterling Hinson was interviewed for the vacant Field Tech position. A final decision on making an offer will be made soon.
- 3. Office Manager's Report** Peggy Quint submitted her Office Manager's Report and it is attached. Peggy mentioned that Courtney has been in the office for 5 months and

feels that a policy should be written regarding a salary review. Peggy will look into this policy. Business cards have been ordered and are ready.

4. District Manager's Report George stated that he had covered all previously.

Meeting adjourned at 4:00 p.m.