

Round Mountain Water and Sanitation

Board Meeting Minutes

January 16, 2020 – 2:00 p.m.

Call to Order at 2:10 p.m.

Roll Call: Charles Bogle, Steve Lasswell, Greg Smith, Randy Wilhelm, Peggy Quint, Dave Schneider, George Medaris, Tracy Ballard, Matt Hudson, and Peter Ewing

Pledge of Allegiance

Additions to the February 6, 2020 Board Agenda

1. Report from the Project Management Conference in Denver – January 23 and 24, 2020
2. Update on Line Extension Reimbursement Policy

Consent Agenda

1. Approval of the Minutes of the December 19, 2019 Regular Board Meeting
2. Approval of the Minutes of the January 2, 2020 Regular Board Meeting
3. Approval of the Minutes of the January 8, 2020 Rate Study Workshop
4. Financial Report and Approval of Checks for December 2019

Motion to Approve: Randy Wilhelm Second: Greg Smith Vote 4-0

Old Business

1. **Rate Study Public Forum Update, January 30, 2020 at 5:30 p.m.** Room is rented, Refreshments ordered Agenda will be completed at the January 27th Workshop. More discussion regarding a Survey – possibly a mailer in the middle of February separate from billing. Maybe do an Ad for the Survey and a Press Release and even Facebook may be an option.
2. **Line Extension Reimbursement Policy** – Dave has it written out and will send it to the lawyer. Dave will have an update at the next meeting.
3. **Board Vacancy – Decision on candidates** – District received Letters of Interest from Peter Ewing and Dave Cruickshank. Chairman Bogle asked Mr. Ewing if he had anything else he wanted to add. Dave Schneider asked him if he was interested in the commitment that is required to serve on the Board. Mr. Ewing responded that yes he did want to commit to the position and felt he had experience with project management that will be helpful when we reach that phase of the WWTP. Greg Smith made a motion to accept Peter Ewing's Letter of Interest. Steve Lasswell seconded the motion. Motion passed 4-0 We can do a swearing in at the office. Peter was invited to sit at the table. He cannot vote until he has been sworn in. Peggy will contact Peter to schedule that swearing in.

New Business

1. **Abandonment of Tap at 114 Mission Circle, Westcliffe** Lot has been empty for many years and every year the property owner writes to the District about waiving their basic fees. George Medaris wrote them in the past and let them know that one of their options would be to abandon the tap. The details in

abandonment was explained to the owners. They have written the District and wish to abandon that tap on their property. Randy Wilhelm made the motion to approve the request and Steve Lasswell seconded the motion. Motion passed unanimously

2. **Resolution 2020-02 - Appointing a Designated Election Official (DEO) and Authorizing DEO to cancel election if needed – Approval required.** Steve Lasswell made a motion to Appoint Peggy Quint as DEO, Steve Lasswell seconded the motion. Vote passed 4-0.

Administrative Reports

1. **District Operations Manager – Dave Schneider** Matt Hudson was present, however, he didn't have anything he wanted to report. We did receive our physical site application approval from the State. We should have the finals by the end of February. The process design should be in by the end of January. Basically it explains to the State how we are going to meet our effluent limits that are required. Dave met with Jerry Livengood and showed him the reservoir site. They see we are doing due diligence. Friday he and George are meeting in Salida with Justin Korkus and Bob Krassa and their group to see what a partnership would look like. Dave will call Carl Hurst to see what the meter upgrade status is at this time.
2. **District Business Manager – Peggy Quint** Fromm has submitted the December 2019 Financial Statements and they look great! Office will be closed on Monday for the holiday. Peggy will leave about noon on Wednesday to get rooms squared away prior to everyone arriving for the Conference. Auditors were here for inventory audit. They said it looked pretty good. Peggy and Dave feel its time to move forward with inventory software.
3. **District Consultant – George Medaris** – George said he really didn't have anything to add. Charles asked him to explain the internet service upgrade discussion that they had. Custer County Economic Development has a devise called "The Owl". We could have access to it in the lower level meeting room. We would need decent internet connection. Secom may be an option as they better bandwidth. George feels that we should have Centurylink and Secom so that if one or the other is down, we are still able to work.

Adjourned at 3:25 p.m.