



## Round Mountain Water and Sanitation

### Minutes for Board Meeting

February 20, 2020 – 2:00 p.m.

#### Call to Order at 2:00 p.m.

**Roll Call** – Charles Bogle, Steve Lasswell, Greg Smith, Randy Wilhelm, Peggy Quint, Peter Ewing, Dave Schneider, George Medaris, Courtney Cole, Steve Koch, Kathy Reis, Bess Cole

**Public Input** – Kathy Reis and Bess Cole from Town of Westcliffe presented the Sales Tax Increase that will be on the Ballot. They explained where most of the sales tax comes from and who pays the majority of the sales tax in Westcliffe. Also explained was the purpose of the increase and how the money will be used. Part of it will be for capital reserve accounts and the other for matching funds for grants. The difference between this tax increase and the last one that did not pass, is that this will have a sunset clause. It will end in April of 2024.

#### Additions to the March 5, 2020 Board Agenda

1. Water Tap Structure
2. Draft Pay Schedule for outside operations
3. Chamber Membership
4. Bulk Water Rate Increase
5. Road and Bridge – Out of District Charges
6. Bob Krug – C Safe Presentation

#### Consent Agenda

1. Approval of the Minutes of the January 16, 2020 Regular Board Meeting
2. Approval of the Minutes of the January 27, 2020 Rate Study Workshop
3. Approval of the Minutes of the January 30, 2020 Rate Study Public Meeting
4. Approval of the Minutes of the February 6, 2020 Board Meeting
5. Financial Report and Approval of Checks for January 2020

Motion was made by Randy Wilhelm to approve the Minutes and Financials. Steve Lasswell seconded the motion.  
Motion passed 5-0

#### Old Business

1. **Resolution for Line Extension Rebate Policy– Resolution 2020 – 03** This Resolution was sent to the District Attorney. After a short discussion regarding some wording on the Resolution that Board members had noticed, the Resolution was approved with a Motion by Greg Smith and a second by Randy Wilhelm. Motion passed 5 – 0.
2. **Line Extension Policy – staff recommendations to Board** Dave presented a chart showing water tap structure and fees with a proposed increase in cost and comparison to size. More discussion will take place at the next board meeting.

3. **Resolution for ICONERGY – Resolution 2020 – 04** Motion to approve made by Randy Wilhelm, seconded by Steve Lasswell. Motion passed 5 - 0
4. **Resolution for Rate Increase – Resolution 2020 – 05** Dave presented Resolution and Rate Chart for scheduled increase in the fee schedule with changes in the Rules and Regulations. (Note: Classification does not require a 30-day Public Notice) Motion to approve was made by Greg Smith, Randy Wilhelm seconded the motion. Motion carried 5 – 0.
5. **Resolution for CORA – Resolution 2020 – 06** Peggy Quint presented the CORA Resolution that had been revised by the District Attorney. The only item that was not on the Resolution was the fact that this Resolution would supersede any other Resolution (from 2014). Peggy will add that verbiage and reprint the resolution for signatures. Motion made by Randy Wilhelm, second by Steve Lasswell. Motion carried 5 – 0.
6. **Pay Schedule for Field Techs** Steven Koch had visited with staff from Silverton. That district is very similar to RMWSD. Dave agreed that Jackson and Sterling were due for raises. Jackson has been with Round Mountain for 3 ½ years and Sterling has been with Round Mountain for 6 months in March. Dave requested that Jackson’s wage increase from 16.42 to 18.00 per hour and Sterling from 15.24 to 16.50 per hour. Jackson’s would be retro back to February and Sterling’s would start March 1, 2020. Greg Smith made a motion to approve the raises. Randy Wilhelm seconded the motion. Motion carried unanimously with a vote of 5 – 0. Charles Bogle thanked Steven for their hard work.

## New Business

1. **Resolution 2020- \_07\_\_** Designating Scheduled Regular Board Meetings, Dates, and Times. The last resolution regarding this was in December 2019 and was for 2019. This is for the year 2020. Steve Lasswell made a motion to approve the resolution. Greg Smith seconded. Motion carried 5 – 0.
2. **Signed Conflict of Interest Policy** – Peggy Quint stated that she is still missing signed policies from Peter Ewing and Greg Smith. Charles requested that they stop by the office and turn in their signed forms.
3. **Review of By-Laws** – as suggested in the January issue of the SDA Newsletter, the By-Laws were sent to the BOD. They are encouraged to look them over and respond with any issues they feel need to be addressed. Charles Bogle asked that any changes be sent to Peggy Quint and she will make note of them and report back to the Board.
4. **Press Release regarding rates and fees – Greg Smith** Greg has written a Press Release for the local newspapers. After a short discussion, Greg stated that he would send Peggy an updated version of the Press Release. Peggy will send it to the papers for publishing next week.
5. **Chamber of Commerce Membership - \$175/6 month (until July)** We were approached by a Jeff Benson regarding the district joining the Chamber of Commerce. Peggy Quint explained the special they were having for the first 6 months of 2020. George suggested that this item be tabled because the Board members had not had time to really think about this. It will be put on the next agenda.

## Administrative Reports

1. **District Operations Manager – Dave Schneider** Dave showed the board a map of a property that an individual had asked about the taps on the property. Dave has done research and talked to Bob Senderhauf. Dave is clarifying with the customer file and historical documents and will respond to the inquiry in the next few days. Bulk water rates will need to be on the next agenda. Also, the Road and Bridge situation and the fact that they are Out of District and should be paying out of district rates. Ark River Basin Forum is April 23<sup>rd</sup> and 24<sup>th</sup>. Charles stated that it is a great place to get informed.
2. **District Business Manager – Peggy Quint** Peggy Quint continues communication with Caselle regarding the inventory module. Doris Swim has agreed to help RMWSD with the inventory process. The auditors will be needing a complete count soon. CSD Pool has been contacted regarding the hazardous surface at the bulk water station. A customer fell while getting water. CSD Pool said that we just need to maintain it. Adam Johnson will send our question on to the department that handles coverage. Bob Krug from C Safe will attend the next board meeting to present the products that his company has that may benefit RMWSD. There is an event at Tony’s that

the local bank has invited the district to attend. Those who want to attend need to let Peggy know as Jeff Walker would like to have nametags.

- 3. District Consultant – George Medaris** – George had nothing to report

**Adjourn at 4:45 p.m.**