

ROUND MOUNTAIN WATER AND SANITATION DISTRICT
RESOLUTION NUMBER 2017-8

RESOLUTION AUTHORIZING A FULL TIME FIELD TECHNICIAN I POSITION.

WHEREAS, RMWSD previously the district had two full-time field technicians, and;

WHEREAS, the second position was not filled after it last became vacant, and

WHEREAS, the existing and foreseeable work load now demands that the position be refilled,
and;

WHEREAS, the District Manager and CORC recommend that the position is necessary to the
proper operation of the district.


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
ROUND MOUNTAIN WATER AND SANITATION DISTRICT, COLORADO:

That the attached job description for a Full-Time Field Technician which establishes the
duties and rate of pay is approved, with an effective date of August 1, 2017.

ADOPTED, this 3rd day of August, A. D. 2017.


Peggy Quint, Chairman

ATTEST:


Steve Laswell, Secretary



RMWSD
JOB DESCRIPTION

TITLE: ~~TEMPORARY~~ FIELD TECHNICIAN

PAY: \$14.00/ HR.

SUPERVISOR: CORC

FLSA STATUS: NON-EXEMPT

JOB SUMMARY:

Persons in this position are required to work under the direction of the Certified Operator in Responsible Charge (CORC) or the Field Technician II to perform maintenance activities associated with the water and wastewater systems of the Round Mountain Water and Sanitation District (RMWSD). This position is intended to be a full-time permanent 40 hour per week position. As a full-time permanent position, this position is eligible to receive leave, insurance or other benefits provided to permanent positions.

GENERAL STATEMENT:

This position requires individuals who are versatile and able to focus on the job at hand as well as maintaining situational awareness at all times to watch out for workplace hazards.

DUTIES AND RESPONSIBILITIES:

Essential Activities

1. Ability to learn and follow safety procedures.
2. Ability to coordinate one's efforts as a team member is essential.
3. Ability to operate and maintain fleet vehicles and excavation equipment.
4. Responsible for monthly meter reading and collection of water usage numbers throughout the District.
5. Effectively organize materials and equipment to complete assigned tasks.
6. Tasks assigned to individuals in this position include mowing, shoveling, raking, rolling & unrolling various size hoses, loading and unloading equipment such as generators, pumps, tools, sacks and bags of materials weighing up to 50 lbs. on a regular basis.
7. Other tasks include assisting in installation, removal of water and/or sewer lines and their appurtenances under the direction of the CORC or Field Technician II.
8. This position will be expected to perform the duties of on-call operators and shall be inserted into the on-call rotation.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Remain calm and courteous in dealings with fellow employees, supervisors, contractors, and citizens.
2. Concentrate on detail despite interruptions and other distractions.
3. Considerable amount of physical activity is required for this position. This worker must be able to routinely lift up to 50 lbs, such as lifting pumps and motors.
4. Be able to operate common hand tools of all types, gas powered mowers and string trimmers, jumping jack compactors, be able to operate a small tractor and brush hog.
5. Have the physical ability to climb up and down ladders, enter trenches, walk over uneven or slippery ground surfaces, and operate the equipment listed and other equipment commonly found in outside construction work

WORKPLACE CONDITIONS:

This position will require working mostly outdoors. Outside tasks are required and may lead to exposure to local weather conditions including, high winds, ice, rain, heat and other conditions normally associated with high altitudes. Hazards to life, limb and health have the potential to develop rapidly at any work area associated with a water/wastewater utility.

MINIMUM QUALIFICATION REQUIRED:

CERTIFICATIONS AND LICENSES:

This employee shall possess a valid Class "R" Colorado Driver's License.

EDUCATION:

Minimum: High school diploma or equivalent.

EXPERIENCE:

Experience in similar work places is desired.

TERMS OF EMPLOYMENT:

This class specification should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this position. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification.