

**ROUND MOUNTAIN WATER AND SANITATION DISTRICT**  
**Regular Board Meeting Minutes**  
**October 17, 2019 – 2:00 p.m.**

Call to Order at 2:02 p.m.

Roll Call Board Members: Charles Bogle, Steve Lasswell, Greg Smith, Randy Wilhelm, Leslie Parkes  
Staff Members: Dave Schneider, Operations Manager, Peggy Quint Office Manager  
Visitors: David Fitzpatrick representing CJ Goebel and Ken Coleman, Coleman Herefords

Pledge of Allegiance

Additions to the Agenda for the November 7, 2019 Meeting

1. Ken Coleman Lease
2. Reimbursement Policy
3. Budget
4. Trinity Huffman

Consent Agenda

1. Approval of the Minutes of the September 5, 2019 Regular Board Meeting (recessed)
2. Approval of Minutes of the September 23, 2019 Regular Board Meeting (concluded)
3. Approval of Minutes of the October 3, 2019 Regular Board Meeting
4. Financial Report and Approval of Checks for August 2019
5. Financial Report and Approval of Checks for September 2019

Randy Wilhelm made a motion to approve the Consent Agenda and Financials, Seconded by Steve Lasswell. Motion carried 5-0

Old Business

1. Executive Session Conference Call with the Water Attorney and Water Engineer at 3:00 p.m. pursuant to 24-6-402 (4)(b) C.R.S. Executive Session was called at 3:01 p.m.

Regular Board meeting convened at 3:58 p.m.

2. **2020 Budget Draft** Board was presented a copy of a draft budget. Dave stated that a Budget Workshop needs to be scheduled. There were a few questions that were brought up and staff answered those, however, most of the questions will be addressed at the Budget Workshop. Greg mentioned that perhaps we should have a GL for specifically software. A few adjustments may be required before the final budget is complete. The Budget Workshop will be the time to look at those in depth. Date was set for October 29<sup>th</sup> at 8:00 a.m.
3. **Approval of Resolution 2019-4 Bulk Water non-refundable set up fee rate increase for new (not established) customers** - Motion to Approve by Randy Wilhelm, seconded by Greg Smith. Motion carried 5-0
4. **Payback Policy finalization for Public Notice Draft** will be finalized and voted on November 7, 2019

5. **Claretha Update – David Fitzpatrick** after a short discussion, Board Members voted on the request by C.J. Goebel to give him a free tap for each block that he develops. Board feels it is not a precedence that they wish to set. Motion to deny the request was made by Steve Lasswell, second by Leslie Parkes, Motion carried 5-0. David Fitzpatrick will inform Mr. Goebel.
6. **Dave Cruikshank request decision** – Dave has rescinded his request.
7. **Antlers water leak billing issue regarding 5K (one time) sewer cap for this incident.** Greg Smith made a motion to refund Antlers \$652.80 for water that did not go into our system for the leak experience at Antlers Liquor. Randy Wilhelm seconded the motion. Motion carried 5-0.
8. **Personnel discussion regarding Bookkeeper salary increase.** Leslie Parkes made a motion to accept the Office Manager's request to raise Courtney Cole's hourly salary from \$15.00 to \$16.50, retroactive to October 1, 2019. Steve Lasswell seconded the motion. Motion carried 5-0. Policy will be written regarding probation time and the compensation for that time moving forward.
9. **RFP for Management Companies** – Approve RFP After discussion and a few questions, corrections and clarifications, Steve Lasswell made a motion to approve the RFP to send to the Management companies. Greg Smith seconded the motion. Motion carried 5-0.

## **New Business**

1. **Colemans Regarding Johnson Ranch Lease Request** Ken would like to renew the lease with RMWSD. He stated that "year to year" is fine. Commencing January 2020, he would like to have it for the year. Historically, the lease was for 5 years' lease was until property sold. Dave Schneider recommends a yearly least at the current rate. Board will make a final decision at the November 7, 2019 Board meeting.
2. **Budget Workshop Scheduling** – Board has scheduled a Budget Workshop for Tuesday, October 29th at 8:00 a.m.

## **Administrative Reports**

### **1. Operations Manager**

- a) Ace/Trinity Huffman area situation. Dave shared a map with the buildings and where the water and sewer lines are located (or not located). Dave told Trinity that the Board will need to look at the map and the Source Water Protection Plan involved. The Board will have more of a decision at a later date. Dave is communicating with Jackie Hobby, Custer County Planning and Zoning, and will have more information for the Board after he talks more with Jackie. Dave's opinion right now is that if they extend water from their existing building to the other building, if they have the capacity to use the existing leach field, Dave would suggest a temporary, conditional permit to do that until we get the whole water situation taken care of. The town is concerned as to why the water supply is so close to the leach field. The lot is not big enough for two leach fields. They should not be sharing a leach field. They ARE in our district. They DO have water within 400 feet and are compelled to be on our system. Additional communications with Jackie Hobby and Trinity Huffman will be forwarded to the Board. Dave will need to find out what Trinity has in his plans.
- b) A discussion followed regarding the location of the reservoir. Dave offered information regarding this future endeavor.

- c) Wastewater Plant Update – The Site Application was submitted; it was bumped back because of several questions. Dave is talking to Brandyn. Most have been answered. Our arsenic level might get backed off to a more reasonable level. Dave sent the arsenic from our drinking water and will need to send 2-month samples of the end of the wastewater. Parkson was here for a site visit. They have an SVR system. They also do an identical technology like the Blue Pro. They could give us a performance guarantee.
  - d) Dave and the Field Techs went to Nathrop for a site visit to a small plant made by Argos. Sanitaire is another company that Dave will be meeting with to discuss their SVR and do a site visit. Dave stays in contact with Brandyn. Dave is pretty sure that by November, we should know what system we want. Iconergy is a company that will come in and redo meters to assist us in recovering our loss in our system. The revenue from that should pay the loan that it would take to get the meter replacement done. Carl Hurst will be here for a site visit in November. There are a few districts that we can check out that are using this meter system. There is grant money, incentive money and programs to assist us in doing this. Justin, our water engineer will do a site visit October 18<sup>th</sup>.
2. **Office Manager** – written report is on file and in Board Packet. Charles asked about CSafe and whether or not we should try to get a higher interest rate for our money. The Board felt it would be a good idea, however, they discussed the fact that they are not FDIC insured and the risk is not worth it. Charles said that this cannot be done without Board approval. For the money that we could earn, is not worth the risk.
3. **District Manager** – George was not in attendance.

**Adjourn at 4:45 p.m.**