

ROUND MOUNTAIN WATER AND SANITATION

BOARD OF DIRECTORS MEETING

THURSDAY, January 19, 2023

2:00 P.M. – 3rd Street Gallery Building Conference Room

In-person or via zoom – Please call for Invite to Zoom

Please silence your cell phones – and mute your mic on Zoom

Call to Order

Roll Call

Pledge of Allegiance

Public input for those not on the agenda will be limited to 3 minutes.

Additions to the February 16, 2023, Board of Directors Meeting Agenda

Administrative Reports

- 1. District Business Manager – Peggy Quint
WELCOME Carlan Cardenas!**
- 2. ORC – Steven Koch**
- 3. District Operations Manager – Dave Schneider**

Consent Agenda

- 1. Approval of the Minutes of the December 15, 2022, Regular Board Meeting**
- 2. Financial Report and Approval of Checks for December 2022**

New Business

- 1. Audit Presentation**
- 2. Mike Haga request to move purchased water and sewer tap from lot #18 to lot #27**
- 3. Resolution 2023-1 Posting of Meeting location, dates and times**
- 4. Resolution 2023-2 Designating the Election Official for 2023 Election**
- 5. Water Rights Applications Objection**

Old Business

- 1. CSAFE Discussion regarding interest rate – Bob Krug**
- 2. Bulk Water Increase**

Adjourn

ROUND MOUNTAIN WATER AND SANITATION

BOARD OF DIRECTORS MEETING

THURSDAY, December 15, 2022

2:00 P.M. – 3rd Street Gallery Building Conference Room

Call to Order at 2:00 p.m.

Roll Call: Charles Bogle, Steve Lasswell, Randy Wilhelm, George Mowry, Connie Thompson, Dave Schneider, Peggy Quint

Pledge of Allegiance led by Steve Lasswell

Additions to the January 19, 2023, Board of Directors Meeting Agenda

- 1. Fee Increases in 2023**
- 2. Resolution 2023-1 Approval Meeting Locations and Times**
- 3. Audit Presentation**

Administrative Reports

1. District Business Manager – Peggy Quint

Office has been busy with staff vacancy; however, all tasks have been covered. Resumes have been received and interviews will take place next week.

Auditors are wrapping up the information needed, and the presentation should be scheduled for the January meeting. Peggy explained the delays. Property tax checks for 2022 will be held until the Audit is presented and approved. Connie asked if a monthly audit prep could be done. Peggy knows now what is needed and can be worked on monthly and quarterly rather than wait until the next year. Thank you to all that attended the Christmas party. Steve Lasswell said he enjoyed spending time with the Field Techs and their families. Peggy suggested that it become an annual event!

- 2. ORC – Steven Koch – Report is in the Board Packet. Field Techs have been extremely busy. The camera van came in handy when the new sewer line for the Haga project was inspected. There was a significant issue where the sewer line went into one of the manholes. This saved a huge repair cost. Shining Mountain has a low-pressure grinding system. They found an airlock preventor that needed repair. A new service truck has been found. A service bed for the other truck was included at a great price! Cross Connection class is coming up for Steven and Jackson. The highway project has uncovered a very old line in Silver Cliff. A service line was damaged that serviced Tony's Pizza. It was repaired before the business was aware there was a problem. Charles Bogle would like the Field Techs to know how much the board members appreciate their hard work.**

3. District Operations Manager – Dave Schneider

- Smith Well – well pump is installed into the new well. A generator will be brought in to allow testing to be done. A water quality test needs to be done before the end of the year to keep the project moving forward.**
- Electrical completion is struggling due to parts availability. We are not able to install a temporary system.**

- Mountain States Pipe and Supply was onsite to train Field Techs on the updating of datapoints for the Kamstrup meters that were installed. There is a device that is on order so that RMWSD can update the meters with our staff.
- Reservoir Project – Engineering company is working on the final construction drawings. A meeting will take place after the first of the year that will involve the attorneys and Upper Ark. Dave feels that everyone is in agreement, for the most part, thanks to the negotiations that took place. We have a \$500k grant that was received for the reservoir. The Intergovernmental Agreement is the next hurdle. The grant is on hold until that is finalized.
- WWTP – very profitable meeting with CDPHE, Powell Water and RMWSD. CDPHE defined what was left that they need from us to be comfortable to put the approval stamp on this design. The two issues are arsenic and phosphorus. The tests completed before were done on Powell Water’s Electro Coagulation process instead of ours and the parameters were different than ours. Engineers prefer that the parameters were the same. Plans are being made to get samples down to Texarkana and then up to Red Rocks Community College. Due to the holidays and the end of the year projects, it may delay the process. The other big issue is the ability to remove the nitrogen pollutants which is ammonia, total organic nitrogen, nitrates and nitrites by the end of the plant. Historically, lagoons didn’t do a good job treating these issues. CDPHE has largely accepted our pilot projects. DOLA has extended our \$1m grant until 2025.
- Nolan Tiny Home Park – all underground infrastructure is installed. Water/Wastewater/Electrical is all installed. CDOT has installed the culverts. When CDOT nicked our line, due to the fact that it was a quick and easy repair, we fixed it ourselves. They have been very careful and have asked for locates from Field Techs when they need them.

Consent Agenda

1. Approval of the Minutes of the November 17, 2022, Regular Board Meeting
2. Financial Report and Approval of Checks for November 2022
Motion to approve: Randy Wilhelm Second: George Mowry Vote: 5-0

New Business

1. Resolution 2022-16 To set Mill Levies
Motion to approve: Connie Thompson and Second: Randy Wilhelm Vote: 5-0
2. Colorado FAMLI Program Resolution 2022-15
Motion to approve “opting out”: George Mowry and Second: Steve Lasswell Vote 5-0
3. Streamline Website Management – by consensus of the board to approve Streamline’s website management. It is \$200/mo. for support. Our attorney had contacted RMWSD informing us about the ADA assessable requirements. There are people out there that “look” for websites that are not compliant. Streamline has a great product that addresses this and have attorneys on-site.
4. ColoTrust Discussion regarding interest rate – Cathy Fromm suggested that RMWSD look into ColoTrust for a higher interest rate account for the funds in checking.

Old Business

1. Staff Vacancy Update – Interviews will take place and Peggy Quint will update the board members with the decision to fill the vacancy.

2. **Bulk Water Increase – Discussion took place regarding the amount charged for bulk water, which is currently .02 per gallon. This price is well below the state average of around .05 per gallon. Dave proposes a .02 per gallon increase. Bulk water is fee-free and most goes out of the district. The board could implement this by the end of the first quarter of 2023. More discussion will take place at the next board meeting in January 2023.**
3. **Resolution 2022-06 Amended District By-Laws
Motion to approve: Connie Thompson Second: Randy Wilhelm Vote: 5-0**
4. **Resolution 2022-13 Budget Amendment Decision
This resolution was to be used if in fact there needed to be an amendment. Dave looked at the current budget and found that the amendment was not needed.**
5. **Resolution 2022-17 Employee Policy – Sick Leave Policy amendment**

4.31 Sick Leave

On July 14, 2020, Colorado enacted the Healthy Families and Workplaces Act (HFWA), which currently requires Colorado employers to provide two types of paid leave to its employees: paid sick leave and public health emergency-related paid leave. The paid sick leave requirements of the Act took effect January 1, 2021, for employers with 16 or more employees and January 1, 2022, for all employers. The supplemental public health emergency-related paid leave takes effect for all employees, regardless of size, upon declaration of a public health emergency.

The District will provide each employee with one hour of paid sick leave for every 30 hours worked, up to 48 hours per year. An employee will be allowed to use their paid sick leave as it accrues. Employees will be allowed to roll over year to year up to 160 hours of unused paid sick leave, but the District can restrict an employee from using more than 48 hours of paid sick leave in a year.

Employees who know in advance that they will be using sick leave (for example, when a health examination or medical treatment has been scheduled) are expected to notify their supervisors promptly of the time and anticipated duration of their absence. However, if an employee misses 3 or more days a note from a doctor/hospital/clinic may be required.

Sick leave may be used for fractions of workdays; however, employees will be charged for at least one (1) hour each time sick leave is used. If illness or injury impairs an employee's job performance, the District may require that the employee use sick leave for the remainder of his or her workday or shift.

The District will require employees to maintain a minimum of 80 hours accrued sick leave to be used solely for “Qualifying Reasons for Taking Leave” (Section 4.31.1). However, any sick leave accrued over the 80-hour threshold may be used for Personal or Vacation time, subject to District Management approval.

Motion to approve: Connie Thompson Second: Randy Wilhelm Vote: 5-0

6. **Audit Update – Peggy Quint will update the board as to when the audit presentation will take place. It will most likely not be until after the first of the year.**

Adjourn at 4:03 p.m.

ROUND MOUNTAIN WATER & SANITATION DISTRICT
Financial Statements
December 31, 2022
Unaudited

TREASURER'S REPORT

**ROUND MOUNTAIN WATER AND SANITATION DISTRICT
TREASURER'S REPORT**

December 31, 2022

Unaudited

Cash Balance at 12/31/22-United Business Bank	\$ 2,292,408.26
<hr/>	
Beginning Balance - 12/1/22	\$ 2,341,060.17
Plus: Deposits	\$ 80,461.19
Less: Disbursements	\$ (129,508.03)
Interest	\$ 394.93
<hr/>	
Ending Cash Balance at 12/31/22	\$ 2,292,408.26
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Less:	
Unearned Revenue-Tap Fees	\$ (320,349.00)
Funds Available for Capital Improvements	\$ (510,500.00)
Tabor - Emergency Reserve	\$ (30,550.00)
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Net Cash Available*	\$ 1,431,009.26
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Cash Flow -

January - Net Outgoing	\$ (186,219)
February - Net Incoming	\$ 286,081
March - Net Outgoing	\$ (255,033)
April - Net Outgoing	\$ (10,638)
May - Net Outgoing	\$ (2,710)
June - Net Incoming	\$ 15,083
July - Net Incoming	\$ 985
August - Net Incoming	\$ 16,813
September - Net Incoming	\$ 15,927
October - Net Incoming	\$ 1,042,482
November - Net Outgoing	\$ (15,101)
December - Net Outgoing	\$ (48,652)
YTD - thru 12/31/22	\$ 859,020

BUDGET VS ACTUAL

Round Mountain Water and Sanitation District

BUDGET VS ACTUAL - GAAP Basis

For the Twelve Months Ended December 31, 2022

Unaudited

	2022 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 100%)
REVENUE				
<u>Tax Revenue</u>				
General Property Taxes	\$ 43,998	\$ 50,768	\$ 6,770	115%
Specific Ownership Taxes	5,500	4,979	(521)	91%
Total Tax Revenue	\$ 49,498	\$ 55,747	\$ 6,249	113%
<u>Enterprise Revenue</u>				
<u>Water Revenue</u>				
Metered Sales to General Customers	\$ 455,000	\$ 448,296	\$ (6,704)	99%
Sales of Raw Water	4,000	-	(4,000)	0%
Water Vendor Sales	35,000	49,896	14,896	143%
Late Charges	5,000	4,710	(290)	94%
Total Water Revenue	\$ 499,000	\$ 502,902	\$ 3,902	101%
<u>Sewer Revenue</u>				
Sales to Customers	\$ 539,451	\$ 528,368	\$ (11,083)	98%
Late Charges	5,000	4,710	(290)	94%
Total Sewer Revenue	\$ 544,451	\$ 533,078	\$ (11,373)	98%
<u>Connection Charges</u>				
Water Tap Connection Charges	\$ 800	\$ 396	\$ (404)	50%
Sewer Tap Connection Charges	-	-	-	0%
Total Connection Charges	\$ 800	\$ 396	\$ (404)	50%
<u>Contributed Capital</u>				
Water Tap/ System Development Fee	\$ 11,000	\$ 25,300	\$ 14,300	230%
Sewer Tap/ System Development Fee	-	23,000	23,000	0%
Total Contributed Capital	\$ 11,000	\$ 48,300	\$ 37,300	439%
<u>Miscellaneous Revenue</u>				
Fines and Forfeits	\$ 3,500	\$ 3,220	\$ (280)	92%
Earnings on Deposits and Investments	550	2,829	2,279	514%
Rents and Royalties	-	5,500	5,500	0%
Gain/ Loss Assets	-	465,559	465,559	0%
Administrative Services (Other)	1,200	60,241	59,041	5020%
Total Miscellaneous Revenue	\$ 5,250	\$ 537,349	\$ 532,099	10235%
<u>Grants and Loans</u>				
Grant Proceeds	\$ 1,151,250	\$ 457,035	\$ (694,215)	40%
Loan Proceeds	1,300,000	836,697	(463,303)	64%
Total Grants and Loans	\$ 2,451,250	\$ 1,293,732	\$ (1,157,518)	53%
Total Enterprise Revenue	\$ 1,060,501	\$ 1,622,025	\$ (595,994)	153%
Total Revenue	\$ 3,561,249	\$ 2,971,504	\$ (589,745)	83%
EXPENDITURES				
<u>RMWSD District Expenditures</u>				
<u>Salaries and Benefits</u>				
Salaries and Wages	\$ 27,202	\$ 17,876	\$ 9,326	66%
Employee Health Insurance Premiums	3,056	3,195	(139)	105%
Employer Contributions	1,400	1,397	3	100%
Total Salaries and Benefits	\$ 31,658	\$ 22,468	\$ 9,190	71%
<u>Professional Services</u>				
Legal and Clerical	\$ 1,000	\$ -	\$ 1,000	0%
Engineering	-	-	-	0%
Total Professional Services	\$ 1,000	\$ -	\$ 1,000	0%
<u>General Administration</u>				
Professional Development	\$ 1,500	\$ 405	\$ 1,095	27%
Director Fees	12,000	5,700	6,300	48%
Auditing	13,000	1,652	11,348	13%
Election Expenses	2,000	244	1,756	12%
Postage	500	-	500	0%
Publicity, Subscription and Dues	200	357	(157)	179%
Printing, Duplicating, etc.	250	-	250	0%
County Treasurer's Collection Fee	2,500	2,539	(39)	102%
Travel Meetings	2,500	541	1,959	22%
Supplies	500	446	54	89%
Total General Administration	\$ 34,950	\$ 11,884	\$ 23,066	34%
Total RMWSD District Expenditures	\$ 67,608	\$ 34,352	\$ 33,256	51%

Round Mountain Water and Sanitation District

BUDGET VS ACTUAL - GAAP Basis

For the Twelve Months Ended December 31, 2022

Unaudited

	2022 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 100%)
<u>Administration and General Expenditures</u>				
<u>Salaries and Benefits</u>				
Salaries and Wages	\$ 176,835	\$ 162,121	\$ 14,714	92%
Employee Health Insurance Premiums	27,508	28,759	(1,251)	105%
Employer Contributions	9,000	12,799	(3,799)	142%
Total Salaries and Benefits	\$ 213,343	\$ 203,679	\$ 9,664	95%
<u>Professional Services</u>				
Purchased Services	\$ 1,200	\$ 9,780	\$ (8,580)	815%
Legal Services	3,000	125	2,875	4%
Other Professional Services	36,000	52,384	(16,384)	146%
Total Professional Services	\$ 40,200	\$ 62,289	\$ (22,089)	155%
<u>General Administration</u>				
Professional Development	\$ 1,500	\$ 2,098	\$ (598)	140%
Utility Services	15,000	13,787	1,213	92%
Building Rents	14,850	13,500	1,350	91%
Insurance- Workers Comp and P&L	19,000	18,790	210	99%
Postage	1,000	1,185	(185)	119%
Publicity, Subscription and Dues	7,500	2,978	4,522	40%
Printing, Duplicating, etc.	2,500	4,705	(2,205)	188%
Travel and Meetings	2,000	3,798	(1,798)	190%
Supplies	4,000	7,708	(3,708)	193%
Office Equipment	5,000	2,576	2,424	52%
Miscellaneous Expense	3,000	1,384	1,616	46%
Total General Administration	\$ 75,350	\$ 72,509	\$ 2,841	96%
Total Administration and General Expenditures	\$ 328,893	\$ 338,477	\$ (9,584)	103%
<u>Water Enterprise Expenditures</u>				
<u>Transmission and Distribution</u>				
Salaries and Wages	\$ 32,535	\$ 33,286	\$ (751)	102%
Employee Health Insurance Premiums	6,113	6,507	(394)	106%
Employer Contributions	2,400	2,610	(210)	109%
Purchased Services	4,000	8,253	(4,253)	206%
Engineering	5,000	-	5,000	0%
Repair and Maintenance Supplies	5,000	63,291	(58,291)	1266%
Operating Supplies	3,500	5,506	(2,006)	157%
Water Vendor	200	-	200	0%
Other Improvements and Construction	2,461,250	1,661,740	799,510	68%
Bad Debt Expense Water	-	44	(44)	0%
Machinery and Equipment	5,000	-	5,000	0%
Total Transmission and Distribution Expenditures	\$ 2,524,998	\$ 1,781,237	\$ 743,761	71%
<u>Source of Supply</u>				
Salaries and Wages	\$ 32,535	\$ 33,286	\$ (751)	102%
Employee Health Insurance Premiums	6,113	6,507	(394)	106%
Employer Contributions	2,400	2,610	(210)	109%
Purchased Services	2,000	2,888	(888)	144%
Administrative and Legal	45,000	31,663	13,337	70%
Engineering	60,000	14,238	45,762	24%
Repair and Maintenance Supplies	2,000	3,801	(1,801)	190%
Operating Supplies	3,000	5,586	(2,586)	186%
Fuel or Power for Pumping	30,000	30,429	(429)	101%
Land, Easements, Rights-of-Way	10,000	9,413	587	94%
Machinery and Equipment	5,000	22,687	(17,687)	454%
Total Professional Services- Source of Supply	\$ 198,048	\$ 163,108	\$ 34,940	82%
<u>Water Treatment</u>				
Salaries and Wages	\$ 32,535	\$ 33,286	\$ (751)	102%
Employee Health Insurance Premiums	6,113	6,507	(394)	106%
Employer Contributions	2,400	2,610	(210)	109%
Professional Development	1,500	3,323	(1,823)	222%
Purchased Services	2,500	4,745	(2,245)	190%
Repair and Maintenance Supplies	2,000	2,345	(345)	117%
Operating Supplies	2,500	5,554	(3,054)	222%
Employee Clothing Allowance	600	753	(153)	126%
Other Improvements and Construction	1,000	109	891	11%
Machinery and Equipment	5,000	10,615	(5,615)	212%
Total Water Treatment	\$ 56,148	\$ 69,847	\$ (13,699)	124%
Total Water Enterprise Expenditures	\$ 2,779,194	\$ 2,014,192	\$ 765,002	72%

Round Mountain Water and Sanitation District

BUDGET VS ACTUAL - GAAP Basis

For the Twelve Months Ended December 31, 2022

Unaudited

	2022 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 100%)
<u>Wastewater Enterprise Expenditures</u>				
<u>Collection and Transmission</u>				
Salaries and Wages	\$ 32,535	\$ 33,286	\$ (751)	102%
Employee Health Insurance Premiums	6,113	6,507	(394)	106%
Employer Contributions	2,400	2,610	(210)	109%
Purchased Service	3,000	5,054	(2,054)	168%
Repair and Maintenance Supplies	2,500	3,270	(770)	131%
Operating Supplies	2,500	5,537	(3,037)	221%
Fuel or Power for Pumping	2,500	2,385	115	95%
Bad Debt Expense Sewer	-	-	-	0%
Other Improvements and Construction	1,000	1,826	(826)	183%
Machinery and Equipment	5,000	10,200	(5,200)	204%
Total Collection and Transmission	\$ 57,548	\$ 70,675	\$ (13,127)	123%
<u>Treatment</u>				
Salaries and Wages	\$ 32,535	\$ 33,286	\$ (751)	102%
Employee Health Insurance Premiums	6,113	6,508	(395)	106%
Employer Contributions	2,400	2,609	(209)	109%
Professional Development	2,500	1,007	1,493	40%
Purchased Service	2,000	6,428	(4,428)	321%
Administrative and Legal	2,000	-	2,000	0%
Engineering	70,000	-	70,000	0%
Repair and Maintenance Supplies	7,000	8,679	(1,679)	124%
Operating Supplies	2,500	5,444	(2,944)	218%
Fuel or Power for Pumping	15,000	20,403	(5,403)	136%
Employee Clothing Allowance	600	752	(152)	125%
Machinery and Equipment	5,000	10,358	(5,358)	207%
Total Treatment	\$ 147,648	\$ 95,474	\$ 52,174	65%
Total Wastewater Enterprise Expenditures	\$ 205,196	\$ 166,149	\$ 39,047	81%
<u>Debt Service Revenue Expenditures</u>				
<u>DOLA</u>				
DOLA - Principal (Water System)	\$ 4,346	\$ 4,792	\$ (446)	110%
DOLA - Interest (Water System)	2,734	2,288	446	84%
Total DOLA - Debt Service	\$ 7,080	\$ 7,080	\$ -	100%
Total System Maintenance Agreement and Debt Service	\$ 7,080	\$ 7,080	\$ -	100%
<u>CWRPDA</u>				
CWRPDA - Principal	\$ -	\$ 4,665	\$ (4,665)	0%
CWRPDA - Interest	-	11,340	(11,340)	0%
Total CWRPDA - Debt Service	\$ -	\$ 16,005	\$ (16,005)	0%
<u>Lease Purchase Agreements</u>				
Lease/Purchase - Principal (Real Estate)	\$ 31,543	\$ 23,702	\$ 7,841	75%
Lease/Purchase - Interest (Real Estate)	28,834	20,542	8,292	71%
Total Lease Purchase Agreements	\$ 60,377	\$ 44,244	\$ 16,133	73%
Total Expenditures	\$ 3,448,348	\$ 2,620,499	\$ 827,849	76%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ 112,901	\$ 351,005	\$ 238,104	
Add Back: Principal Payments on Prior Years' Debt		\$ 28,494		
NET EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		\$ 379,499		



Date: 11/27/2022 - 12/26/2022

No. Trips: 413

Volume (Gallons): 173,170

Revenue: \$3,463.38

Revenue by Customer - Summary

Customer Name	Total Trips	Total Volume	Total Revenue
Aaron Janachasky	2	700	\$14.00
Aden Troyer	5	455	\$9.10
Aimee Carnes	7	1,519	\$30.38
Allen Brunke	3	790	\$15.80
Andreas Scherer	11	3,845	\$76.90
Anthony Wheeler	3	1,633	\$32.66
APC Southern Construction	30	45,652	\$913.04
Auden Aranda	1	250	\$5.00
Benjamin Padia	2	620	\$12.40
Benjamin Worley	1	280	\$5.60
Bob Lynch	3	825	\$16.50
Bria Roth	1	240	\$4.80
Brooklyn Dugger	4	409	\$8.18
Bruce Allen Dannels	2	560	\$11.20
Bryce Roscoe	27	4,220	\$84.40
Bud Layman	10	2,277	\$45.54
C. D. Hibbard	2	375	\$7.50
Casey Sullivan	1	275	\$5.50
Cecil McDonald	5	330	\$6.60
Chris Bryson	4	1,800	\$36.00
Chris LeCuyer	2	400	\$8.00
Dan Lukschander	1	312	\$6.24
Dan Viet	1	275	\$5.50
Dan Wilroy	7	2,265	\$45.30
Daniel Gasper	5	1,355	\$27.10
Daniel Kriegh	3	215	\$4.30
Daryl Burks	5	1,300	\$26.00
Dave Cruickshank	12	12,087	\$241.73
David Barnett	8	2,615	\$52.30
David Pollat	1	460	\$9.20
David Salyers	3	1,025	\$20.50
Deer Mountain Fire Department	1	553	\$11.06
Donald Byerly	1	300	\$6.00
Doug Bayer	4	1,140	\$22.80
Douglas Craker	1	250	\$5.00

Customer Name	Total Trips	Total Volume	Total Revenue
Dustin Asling	2	845	\$16.90
Dwayne Johnson	4	237	\$4.74
Francis Graham	1	255	\$5.10
Fred Wagner	2	275	\$5.50
Hayden Roland	1	295	\$5.90
Heather Rutherford	4	1,140	\$22.80
James Patterson	3	355	\$7.10
Jared McClain	2	160	\$3.20
Jason Mast	8	2,202	\$44.04
Jeannie Lightheart	3	952	\$19.04
Jeff Seley	2	700	\$14.00
Jeremiah Huelsman	1	300	\$6.00
Jerry Bersche	3	810	\$16.20
Jerry Gomez	1	326	\$6.51
Jim Fox	2	390	\$7.80
Jim Heath	3	700	\$14.00
Jim Luman	3	900	\$18.00
Jim Wilde	2	400	\$8.00
Joe Swanson	1	125	\$2.50
John Sears	1	300	\$6.00
Jon Oldfield	18	6,823	\$136.46
Jonathan Sargent	3	600	\$12.00
Joseph Verga	2	726	\$14.52
Kendall Hill	1	212	\$4.24
Kevin Taylor	2	400	\$8.00
Larea Oldaker	8	1,460	\$29.20
Larry Barnes	6	1,384	\$27.68
Larry Petersen	1	270	\$5.40
Lee Thomas	2	1,220	\$24.40
Lisa Monday	6	1,169	\$23.38
Lisa Trujillo	11	3,650	\$73.00
Lloyd Mondragon	3	495	\$9.90
Margaret Stipanovic-Taylor	2	550	\$11.00
Mark Medina	1	300	\$6.00
Mark Newton	1	170	\$3.40
Martin MacNeilage	3	350	\$7.00
Matthew Richter	5	698	\$13.96
Maynard Mast	2	280	\$5.60
Michael Bockoff	4	1,360	\$27.20

Customer Name	Total Trips	Total Volume	Total Revenue
Michael Gonzalez	3	1,260	\$25.20
Mike Foulk	3	385	\$7.70
Mike Heuss	1	425	\$8.50
Mike Sharpe	5	5,040	\$100.80
Neal Williamson	3	990	\$19.80
Pat Hines	9	1,905	\$38.10
Paul Cruzen	2	355	\$7.10
Phillip Desmond	19	5,510	\$110.20
Randy Platchek	2	530	\$10.60
Richard Daniels	5	2,125	\$42.50
Rob & Reba Ziarnick	1	400	\$8.00
Robert Covey	2	435	\$8.70
Robert Kernell	1	345	\$6.90
Rory Cooke	3	1,200	\$24.00
Sarah Hope	3	347	\$6.94
Sean Mendoza	5	1,148	\$22.96
Seifert Enterprises	2	3,999	\$79.98
Steve Ferdig	1	275	\$5.50
Steve Peterman	1	120	\$2.40
Steve Piburn	1	825	\$16.50
Steve Shugart	6	2,100	\$42.00
Stuart Short	5	1,000	\$20.00
Sue Roberson	7	6,020	\$120.40
Susan Van Matre	2	450	\$9.00
Suzanne Sapp	1	600	\$12.00
Valerie Jennings	2	550	\$11.00
Westcliffe Meats	7	8,610	\$172.20
Yoanny Santos Martin	2	830	\$16.60

Delinquent Account Report
December 31, 2021

Activity through 12/31/22			
90 + Days past due	(Sept. 30th and earlier)		
	11/30/2022	\$	5,715.02
	12/31/2022	\$	1,763.80
		\$	3,951.22
60 Days past due	(Oct.31, 2021 balance)		
	11/30/2022	\$	9,693.07
	12/31/2022	\$	1,881.20
		\$	7,811.87
Total past due	11/30/2022	\$	15,408.09
	12/31/2022	\$	3,645.00
		\$	11,763.09
Percentage			76.3%
	Month to Month Comparison		
Month	% of Delinquent Collected	60+ Days Past Due	\$\$ Collected
January 2022	59.1%	November 2021 and earlier	\$ 9,844.19
February 2022	59.4%	December 2021 and earlier	\$ 9,108.57
March 2022	58.3%	January 2022 and earlier	\$ 8,797.78
April 2022	81.0%	February 2022 and earlier	\$ 10,901.76
May 2022	84.4%	March 2022 and earlier	\$ 9,390.64
June 2022	90.6%	April 2022 and earlier	\$ 14,753.14
July 2022	89.2%	May 2022 and earlier	\$ 15,664.11
August 2022	87.3%	June 2022 and earlier	\$ 15,951.47
September 2022	89.3%	July 2022 and earlier	\$ 14,202.77
October 2022	87.1%	August 2022 and earlier	\$ 15,166.73
November 2022	66.3%	September 2022 and earlier	\$ 11,259.95
December 2022	76.3%	October 2022 and earlier	\$ 11,763.09

RESOLUTION NUMBER 2023-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROUND MOUNTAIN WATER AND SANITATION DISTRICT ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903, C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time, and location of said meetings.

B. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings ("**Notice of Meeting**") will be physically posted at least 24 hours prior to each meeting ("**Designated Public Place**"). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

C. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place and are deemed to have given full and timely notice of a public meeting, if a special district posts the Notice of Meeting online on a public website of the special district ("**District Website**") at least 24 hours prior to each regular and special meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

E. Pursuant to Section 32-1-903, C.R.S., all special and regular meetings of the board shall be held at locations which are within the boundaries of the district, or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

F. The provisions of Section 32-1-903, C.R.S., may be waived if: (1) the proposed change of location of a meeting of the board appears on the agenda of a regular or special meeting; and (2) a resolution is adopted by the board stating the reason for which a meeting is to be held in a location other than under Section 32-1-903(1), C.R.S., and further stating the date, time and place of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the ROUND MOUNTAIN WATER AND SANITATION DISTRICT (the "**District**"), Custer County, Colorado:

1. That the provisions of Section 32-1-903(I), C.R.S., be waived pursuant to the adoption of this

Resolution.

2. That the Board of Directors (the “**District Board**”) has determined that conducting regular and special meetings pursuant to Section 32-1-903(I), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the (20) mile radius requirement.
3. That regular meetings of the District Board for the year 2023 shall be held on the third Thursday of each month at 2:00 p.m., at the 3rd Street Gallery Building at 59000 North Highway 69, Westcliffe, Colorado.
4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.
5. That, until circumstances change, and a future resolution of the District Board so designates, the location of all special and regular meetings of the District Board shall appear on the agenda(s) of said special and regular meetings.
6. That the residents and taxpaying electors of the district shall be given an opportunity to object to the meeting(s) location(s), and any such objections shall be considered by the District Board in setting future meetings.
7. That the District has established the following District Website, <https://rmwsd.colorado.gov> and the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to each regular and special meeting pursuant to Section 24-6-402(2)(c)(I) and (III), C.R.S., at the following Designated Public Place: on the office door of Round Mountain Water and Sanitation, located at 59000 Hwy 69 N. Westcliffe, Colorado.

RESOLUTION APPROVED AND ADOPTED ON January 19, 2023

Round Mountain Water and Sanitation District

Charles Bogle, Chairman

Steve Lasswell, Vice-Chairman

RESOLUTION 2023-2
APPOINTING A DESIGNATED ELECTION OFFICAL AND
AUTHORIZING DESIGNATED ELECTION OFFICAL
TO CANCEL ELECTION

WHEREAS, Pursuant to 32-1-807(2), C.R.S., the Board of Directors of the Round Mountain Water and Sanitation District, Custer County, Colorado, is authorized to designate a Designated Election Official (the “DEO”) to exercise the authority of the Board in conducting the election, and;

WHEREAS, Pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions.

NOW THEREFORE, be it resolved by the Board of Directors of the Round Mountain Water and Sanitation District, Custer County, Colorado, that;

1. The Board hereby names Carlan Cardenas, Administrative Assistant, as the DEO for the regular special district election for the 5th day of May 2023.
2. The Board hereby authorized and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election at each polling place and in the offices of the DEO, the County Clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the elections was cancelled, and they are elected by acclamation.
4. Pursuant to §1-11-103(3), and §1-13.5-513(1) & (4), if the DEO has cancelled the election, the DEO or district will file this resolution, together with the Notice of Cancellation, with the Division of Local Government.

Adopted and approved this 19th day of January 2023, by the Board of Directors of the Round Mountain Water and Sanitation District, Custer County, Colorado.

Charles Bogle, Chairman

Steve Lasswell, Vice-Chair