

ROUND MOUNTAIN WATER & SANITATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
June 6, 2019, 5:15 p.m.

**Board Members Present:** Charles Bogle, Randy Wilhelm, Steve Lasswell and Greg Smith

**Board Members Absent:** None

**Staff Present:** George Medaris, District Manager; Dave Schneider, ORC; Peggy Quint, Office Manager

**Visitors Present:** CJ Goebel and Ed Lyons

**Call to Order:**

The meeting was called to order at 5:17 p.m. by Charles Bogle.

**Roll Call**

**Pledge Allegiance**

**Public Input** – None

**Additions to the Agenda for the next meeting:**

June 20, 2019 – Meeting cancelled

July 18, 2019 – Meeting date changed due to July 4<sup>th</sup> Holiday

1. Discussion of moving Board Meeting times

**Consent Agenda**

1. Approval of Minutes for the May 2, 2119 Regular Board Meeting.
2. Approval of Financial Report and Approval of Checks.

Randy Wilhelm made a motion to approve the Consent Agenda. Greg Smith seconded the motion. Motion passed 4-0.

**Old Business**

1. **Board Vacancy** - Leslie Parkes presented her self-nomination. After a brief introduction, Randy Wilhelm made a motion to accept Leslie's letter of interest, Steve Lasswell seconded the motion. Motion carried. Welcome Leslie! Leslie will fill Peggy Quint's term. 2020 will be the next election.

C.J. Goebel presented an update to his housing project in the South East (Mill Street) part of Silver Cliff. Ed Lyons is his main excavator. Clareth Colorado has hired C.J, and they are putting in the infrastructure. Amanda Attencio is the engineer from Colorado City. C.J. would like our support when he goes before the Planning and Zoning Committee on June 19, 2019. At this time, the board agrees that they can give C.J. support for this project. Dave and George will meet with Leslie to update her on this project.

## New Business

1. **John Papen**, our IT professional, proposal for District Server Installation; we need to update our system by installing a server to our computer system. The staff and board need more email addresses, Caselle connect will require a server and this fall the Office Manager would like to start scanning customer files, work orders and properties, etc., in order to make those files available to field techs and staff. Office Manager will work with John Papen to purchase the server and the installation schedule. Staff will check on a Micro Grant for assistance in the planning and implementation of scanning documents. SIPA may be helpful with the funding. The Board agreed by consensus to make this purchase from Dell.
2. **July Meeting** Date will be July 18<sup>th</sup> rather than July 4<sup>th</sup>.

## Administrative Reports

1. **SDA Conference Dates** – September 17-20, 2019, Keystone, Colorado; Everyone who can, should attend. The District pays for the motel rooms and registration. Please let Peggy know if you want to attend. She has hotel rooms reserved. They go fast and if we need more, she needs to know as soon as possible. So far, Randy, Dave and Peggy have confirmed their rooms. Leslie will let Peggy know if she will be able to attend.
2. **Visioning Workshop update** – June 13, 2019 at 5:15 p.m. Sheryl Trent (Founder of the 24-Hour Strategic Plan) will facilitate. Charles will make introductions, George will talk about WWTP, SGM will an overview of the water systems. We will define what is available now and what are the ways to approach the needs of the community. The focus is to find out how we can all work together to build the infrastructure of the towns. Zoning impacts how it is all built. The Visioning needs to be guided on how this will all work to plan our roads, and housing. The District needs the support to plan our community. We are hoping there is a good attendance from the towns' officials. Peggy will order food in advance.
3. **Update on Board Vacancy** – Leslie was accepted as our new Board Member, but still needs to sign her oath of office. The Board is now full.
4. **Operation Manager's Report** – Water Augmentation – Creek is running, storage in Deweese is at 164 Acre feet with 30-acre feet credit in May. Senior rights are in priority. We are in good shape! George met with Jerry Livengood. There is a letter coming that states that we are not required to build a reservoir. At that point, we can decide what we want to do with the Vanoni Jarvis well and possibly sell the whole Johnson Ranch property. The Haga project is moving forward. Field Techs are working hard on the abandoned pipe. 90 Hermit Lane got 300 ft of 1" line. Once those lines are complete, Mike Haga can proceed. Amanda Attencio is assisting Mike with his Fox Run Project. Mike will be bringing this plan to Silver Cliff planning and zoning on June 19<sup>th</sup>. Jeremy Cole has resigned. His last day will be June 20, 2019. Dave went to USDA Training and the Water Forum and was very impressed with the information that he received.
5. **Office Manager's Report** – Doris has been in the office to help in training the new staff. She will return once more the end of June to help with quarterly payroll taxes. The new copier/scanner/fax has arrived. This machine will help us scan customer files in the Fall. The new phones are working well, and office staff really like the functions. Peggy and Courtney are to attend the Regional SDA Workshop on June 10<sup>th</sup>. Audit will hopefully be scheduled for the week of June 24<sup>th</sup>. Peggy requested that Herdis come back to help prepare

for the audit and be here for the days that the auditors are here. The Board agreed that Herdis would be a great asset for this audit, since she has been here for the past 12 years. Plus, Peggy and Courtney would like the insight. There was a motion and a second with a majority voted in favor of Herdis Sobel to come part-time to help with audit.

6. **District Manager's Report** – PEL's have been received. All are pretty standard. SGM found a system that Dave is happy with. Board watched a Blue Pro process video on Centraflo filters. George likes the system because it doesn't create a flock of chemicals, there is less sludge than in a conventional system. Discussion followed with points to consider regarding this system.

The Board's tablets are almost 4 years old and are due for replacement this fall

George would like for the Board to consider changing the publicly open office hours from 8:00 a.m. to 4:00 p.m. to 9:00 a.m. to 4:00 p.m. Peggy reported that very few are there at 8:00 a.m. and that most come in the middle of the day or before 4:00 p.m. This time in the morning could be used for staff and/or management to communicate without interruptions. Charles noted that possibly the Board meetings be changed to afternoons. There could be conflicts with other meetings in the community. This can be addressed in July at the July 18<sup>th</sup> meeting, at 5:15 p.m. June 20<sup>th</sup> meeting is cancelled for this month.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted,  
Peggy Quint, Office Manager